

**Arndell Anglican College  
Parents' and Friends' Association**

**Minutes of General Meeting  
Wednesday 5<sup>th</sup> September, 2007**

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**Attendees:**

John Goddard, James Webb, Rick Harrison, Connie Stephens, Donna Pellew, Lisa Barnes, Neile Thompson, Peter & Tricia Hislop-Speers, Lisa Carpinato, Valerie Bradley, Vicki Clayton, Kim Lynch, Paula Rodgers, Ivan Zalac, Joanne McWilliams, Veronica Bittendorfer, Jenny Roberts, Suzanne Glinn, Sue Mares, Elizabeth Moore, Barry On, C. Turnbull, C. Heyward

**Apologies:**

Jenny Carter, Justine McAlpine, Kalita Van Ewyk, Tina Andersen

Minutes of the Annual General Meeting held on 30<sup>th</sup> May 2007 were reviewed and accepted.

Moved: Neile Thompson

Seconded: Connie Stephens

**1. BUSINESS ARISING FROM MINUTES**

- School Portal – it was suggested that the option to change to a more user-friendly user id or password would be useful. Dr Goddard felt that Rohan Smith had previously indicated that this would be difficult, but will follow up to confirm.
- Equestrian Carnival – The Equestrian Carnival at this stage has been cancelled due to Equine Influenza. Alternative dates are being considered for late October or early December, however it is not clear when the ban will be lifted at this stage.
- Junior School Scheduling – next years calendar is being compiled now all efforts are being made to ensure no future clashes. Dr Goddard has proposed a broader calendar committee to fix set events across the school.
- Headmaster Meeting Afternoon – This has not yet occurred, however Dr Goddard is happy for this to happen. It was suggested that Arndell Church morning meetings at school might be a good time for Dr Goddard to pop in.
- Girls Stockings – Question posed to Liz Moore regarding black stockings. This would need to be put to the uniform committee, however Liz feels certain the blue stockings will stay. Liz reminded that there is a suggestion box at the Uniform Shop.
- Walkathon – the walkathon planned for Term 3 was postponed due to Jump Rope for Heart. It is proposed that it will now be held early in Term 4.

## 2. TREASURERS' REPORT

- Attached
- Report Accepted & Seconded by Neile Thompson

## 3. HEADMATER'S COMMENTS

- Miscellaneous –
  - i. Opening of Senior Library went well, thanks to all who attended. The Federal Minister for Greenway, Louise Markus opened the building as representative for the Minister for Education who largely funded the project. The building was dedicated by Archdeacon Ken Allen.
  - ii. Staffing – Teachers aides are valued by the school as a way to break classes into smaller groups allowing flexibility. Leap is going well this term under new arrangements. Learning support is has also increased recently. Staff allocation is a constant issue under consideration, and in senior years is particularly dependent on student numbers and subject choices. There may be special circumstances where students can use TAFE or another local Anglican School to allow them to pursue a particular subject.
  - iii. HSC System -
    1. There is a Term 4 meeting for parents of Year 11's to explain marks and scaling. Any interested parents are welcome.
    2. Policy on Late Assessments tasks – assessment tasks are to be signed in at Student Services at 8.30am on their due date. In Year 10 late assessment tasks lose 50% of the marks available. In Year 12 late assessment tasks lose 100% of the marks. The system ensures we are fair toward those students who submit on time. Tasks may be handed in early to avoid the morning rush.
  - iv. Jobs in Year 11 & 12 – Dr Goddard suggests that one 5 hr shifts is optimal, or two at most to allow students to properly focus on their schoolwork.
  - v. Arndell Annual Thanksgiving Service – will be held on Tuesday 18<sup>th</sup> September at 7pm in the Performing Arts Building.
- School Camps –
  - i. School Camps start in Year 5, and become more challenging as the years progress. The school sees them as extremely beneficial for all students.
  - ii. Parent comments & suggestions –
    1. Have camps early in the year to encourage camaraderie.
    2. Include information regarding girls' toileting facilities in the general camp info so they don't have to ask on an individual basis.
    3. Parent volunteers to alleviate staffing – this is possible and has happened in the past. It may not be in

keeping with the aim of the camps to foster independence.

4. Dr Goddard asked if parents like their children being taken out of their comfort zone as some hesitation is sensed. Information about camps to be readily available to ease concerns.

- Music Program –
  - i. Parent input is welcome here. There are many groups available now and the program is coming along well.
  - ii. Performance opportunities - Talent Night coming up, Family Fun Day some school bands will be playing, playing at Nursing Homes, participation in Eisteddfods, Junior School Musical.
  - iii. Year 4 Instruments – it is felt that instrument choice needs to be addressed to allow students to pursue an instrument that interests them and better match instruments with students.

#### **4. OTHER BUSINESS**

- Function of the P&F :
  - i. All parents are automatically members of P&F and all are welcome and encouraged. It is not just a fundraising group.
  - ii. The constitution is available at the office setting out what P&F does.
- Communication between school and home needs to be encouraged. Promote diaries and make sure they are used.
- Discipline
  - i. Uniform – improvements have been made in this area. Parents are supporting efforts of the school.
  - ii. Behaviour – it is suggested that Arndell must follow through consequences, and also ensure all parents and students know the rules. Parents must support the school in this area.
  - iii. Makeup policy – In Years 11 & 12 discreet foundation is still allowed. On medical grounds it may be allowed in younger years.
  - iv. Multiple hair colours are NOT allowed.
  - v. Arndell are cracking down on discipline policy, and students will be put on withdrawal for flagrant disregard until the situation is fixed.
- Supervision of playground activities in Junior School – Mr Harrison discussed making it easier for children to find staff using fluoro vests, the introduction of structured activities to include more children and direct children positively, the rotating of access to playground areas for year groups, and designation of areas that are out of bounds
- Fundraising for Year 10 Formal – parent asked about there being no fundraising by Year 10 for their formal. Mr Webb said that funds aren't raised for this; rather it is funded by ticket sales. Years 12 do fundraise for their formal.

**Meeting Closed 9.15pm**